Neighborhood Council Self-Assessment Form for Fiscal Year 2013-2014

Neighborhood Council Name:_____

What was the BIG Vision(s) for your Council?_____

_____

What were the BIG Goals for fulfilling your Vision?

1._____

Did your Council meet this goal? □ Yes □ No – Why?_____

_____

2._____

Did your Council meet this goal? □ Yes □ No – Why?_____

_____

3._____

Did your Council meet this goal? □ Yes □ No – Why?_____

_____

4._____

Did your Council meet this goal? □ Yes □ No – Why?_____

_____

5._____

Did your Council meet this goal? □ Yes □ No – Why?_____

_____

How did you measure your BIG Score and what were the results? Please be specific with numbers if the measurement was to increase a number, e.g. increase web traffic (from how many hits to how many?) or more people at meetings (from how many people to how many?)

Measure:_____

Result:_____

Measure:_____

Result:_____

Measure:_____

Result:_____

Measure:_____

Result:_____

Measure:_____

Result:_____

How did your BIG Budget match up to your goals?

Outreach: Budgeted:$_____   Spent:$_____

Operations: Budgeted:$_____   Spent:$_____

Neighborhood Purpose Grants: Budgeted:$_____   Spent:$_____

Neighborhood Improvements: Budgeted:$_____   Spent:$_____

Elections/Selections: Budgeted:$_____   Spent:$_____

                                   Budgeted Total:$ 37,000   Actual Amount Spent:$_____

When did your Council do the majority of the spending?
☐First quarter (July – Sept):$_____   ☐ Second quarter (October – December):$_____
☐Third quarter (January – March):$_____   ☐ Fourth quarter (April – June):$_____

Other important metrics the Department is measuring citywide from July 1, 2013 - June 30, 2014, which should be included in your Big Score next year:

How many Community Impact Statements did your Council file? _____ ☐ None. Why?_____

_____

How many Requests for Action* (not including Community Impact Statements) from your electeds or City Departments did your Council make? _____ ☐ None. Why?_____

_____

*A Request for Action is when the board makes a recommendation on an issue that must be conveyed to your electeds or City Departments to take further action, e.g. Neighborhood Council position on a land use issue or other City matter.

How many general and special meetings did your Council conduct?_____ Committee meetings?_____

How many events did your Council collaborate with electeds and/or City Departments to conduct? _____

Please list the event and the elected and/or City Departments involved.

_____

_____

_____

How many events did your Council collaborate with a community group or non-profit? _____ Schools?_____

Please list the event and the community group, non-profit or school.

_____

_____

_____

How many stakeholders did your Council have in its database (if not already listed in the Big Score above):

on July 1, 2013_____ and on June 30, 2014_____

☐ do not have a stakeholder database

How many times did your Council communicate with its stakeholder database? ☐ _____times every ☐ month ☐ year

Thank you for taking the time to complete this Neighborhood Council Self-Assessment Form!