

**CITY OF LOS ANGELES
CALIFORNIA**

**BOARD OF NEIGHBORHOOD
COMMISSIONERS**

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BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING AGENDA

Monday, June 15, 2020 1:00 PM

Zoom Meeting Online or By Telephone

Dial (669) 900-9128 to Join the Meeting

Then Enter This Webinar ID: 947 4462 6758 and Press #

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 947 4462 6758 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

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access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978-1960 or ethics.commission@lacity.org.

1. Introduction (5 minutes)
2. Call to Order and Commission roll call (1minute)
3. Approval of the Minutes of the Regular Meeting of 06/02/2020. [[Board of Neighborhood Commissioner Special Meeting Minutes 06.02.2020-DRAFT](#)]
4. Multiple Agenda Items Comment (15 minutes) – Comments by members of the public who want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than five minutes.
5. General Public Comments (15 minutes) - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

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6. Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.
7. Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).
8. COVID-19 Declared Local Emergency (10 minutes) - Discussion with various Neighborhood Council representatives who wish to report on activities related to the COVID-19 declared local emergency.
9. Discussion with various Neighborhood Council representatives who wish to report stories of success, best practices and/or opportunities for outreach and collaboration in regards to the COVID-19 pandemic and the Stay At Home order in the City of Los Angeles. This matter will last a maximum of 30 minutes.
10. Verbal updates from Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates (10 minutes) – Representatives provide input to the City on the City’s Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>.
11. General Manager’s Report. (10 minutes)
 - a. Staffing, budget, elections and other operational matters.
 - b. Briefing on Department Operations during the COVID-19 declared local emergency.
 - c. Briefing on Department operation during the George Floyd declared local emergency.
 - d. Presentation of the Innovation Strategy and the implementation of Ideascale within the Department of Neighborhood Empowerment

[\[Ideascale Report to BONC 06152020 , Ideascale Presentation Slides\]](#)

12. Discussion and possible action regarding the approval of the first amended and restated professional services agreement between The Department of Neighborhood Empowerment and Quandary Consulting Group, LLC for website and QuickBase development application support services. Amount to be approved would be no more than \$37,050.

[Attachment will be made available prior to the meeting]

13. Discussion and possible action on Bylaws Amendment and Board Structure Change for the Mid City Neighborhood Council. The Mid City Neighborhood Council is requesting to modify its Board structure by:
 1. Increasing the number of Regional Representative seats from 11 to 14, increasing by 3 seats.
 2. Decreasing the number of Merchant/Commercial Property Owner seats from 4 to 2, decreasing by 2 seats.
 3. Decreasing the number of At-Large Representative seats from 7 to 6, reducing by 1 seat.
 4. Modifying the Youth Representative seat eligible age to serve to 14-17,
 5. Modifying the term length of all regional board seats to serve 4-year terms and will be up for re-election every 2 years alternating even numbered regional representative board seats and odd numbered regional representative board seats. The At-large board seats will have a two (2) year term.

The Department recommends that the Board of Neighborhood Commissioners:

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1. **FIND** the Mid City Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Mid City Neighborhood Council's bylaws.

[[MINC Board Structure Change Staff Report](#), [MINC Bylaws Amendment Application](#), [MINC Bylaws with suggested edits by K Hernandez](#), [MINC March 2020 Minutes](#)]

14. Discussion and possible action on Bylaws Amendment and Board Structure Change for Empowerment Congress West Area Neighborhood Development Council (ECWANDC). The ECWANDC is requesting to modify its Board structure by:
 1. Removing the Recording Secretary position by merging the two secretary positions, Corresponding and Recording into one and renaming it "Secretary"
 2. Adding one new position: Media Coordinator

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Empowerment Congress West Area Neighborhood Development Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Mid City Neighborhood Council's bylaws.

[[ECWANDC Board Structure Change Staff Report](#), [ECWANDC Bylaws - Suggested Edits by Tom Soong](#), [ECWANDC Bylaws Amendment Application](#), [ECWANDC Demographic Data](#)]

14. Discussion and possible action on Bylaws Amendment and Board Structure Change for the Hermon Neighborhood Council (HNC). The HNC is requesting to modify its board structure by removing the Youth Representative seat and replacing it with a Student Representative seat.
 1. **Removing** one seat, the Youth Representative, and
 2. **Adding** one new seat, the Student Representative.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Hermon Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI Sec 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Hermon Neighborhood Council's bylaws.

[[Hermon NC Approved Bylaws 08012018](#), [Hermon NC BAC Form Board Vote 06042020](#), [Hermon NC Board Structure Change Staff Report](#), [Hermon NC Highlighted Bylaw Changes](#), [Hermon NC Signed Bylaws Application](#) , [HNC Minutes June 4 2020](#)]

15. Discussion and possible action on Bylaws Amendment and Board Structure Change for the Historic Highland Park Neighborhood Council (HHPNC). The HHPNC is doing the following Bylaws Amendment and Board Structure change that will be implemented after the 2021 Historic Highland Park Neighborhood Council election:

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1. **Removing** all (19) board seats, which are (14) At-Large board member seats, and (5) officer board member seats. The officer seats will no longer be elected, and will be appointed by the board. The officers shall now serve 1 year terms and serve at the pleasure of the board. They may stand reelection annually.
2. **Adding** (10) At-Large board member seats and adding (11) issue-based seats, making a total of (21) board seats. The issue-based seats are the following: (2) Public Safety Director Members, (2) Business Stakeholder Board Members, (2) Senior Stakeholder Board Members, (1) Youth Seat – ages 14-17, (1) Arts Director Board Member, (1) Sustainability Director Board Member, (1) Housing Director Board Member, and (1) Homeless Director Board Member.
3. **Increasing** the number for quorum from 10 to 11.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Historic Highland Park Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI Sec 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Historic Highland Park Neighborhood Council's bylaws.

[\[HHPNC 06052020 Board Meeting Minutes, HHPNC Approved Bylaws 08012018, HHPNC Board Structure Change Staff Report, HHPNC Highlighted Bylaws Changes, HHPNC Signed Bylaws Application\]](#)

16. Discussion and possible action on the Bylaws Amendment and Board Structure Change for the Mar Vista Community Council. Mar Vista Community Council is requesting to modify its Board structure by increasing its total Board size from thirteen (13) to fifteen (15) members by:
 1. **Adding** one (1) Zone 7 Director and one (1) At-Large Director

The Department report recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Mar Vista Community Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Mar Vista Community Council's bylaws.

[\[MVCC - addition of Zone 7 seat- Board structure change form 2020, MVCC Board Structure Change Recommendations, MVCC Board Structure Change Form Zone 7 and At Large, MVCC Current Internal Boundaries Map, MVCC Gov. Board Composition Bylaws Language, MVCC Proposed Internal Map with Zone 7 - Mar Vista V5 \]](#)

17. Discussion and possible action on the Bylaws Amendment Application and request for a Board Structure Change from the Greater Valley Glen Council. Greater Valley Glen Council is requesting to modify its Board structure by **converting eight (8) of its existing "category-specific" seats to eight (8) "at-large" seats**. The existing eight (8) "category-specific" seats are as follows:
 1. Two (2) Merchants/Business Persons Liaisons

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2. Two (2) Commercial Property Owners Liaisons
3. Two (2) Community Organizations Liaisons
4. One (1) Educational Institution Liaison
5. One (1) Religious Institution Liaison

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Greater Valley Glen Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Greater Valley Glen Council's Bylaws.

[\[GVGC Approved Bylaws Showing Markup of Approved Amendments on Pages 4, 5, 16, 17, GVGC Board Structure Change Department Recommendation, GVGC Bylaws Amendment Application\]](#)

18. Discussion and possible action on the Bylaws Amendment and Board Structure Change for the Reseda Neighborhood Council. Reseda Neighborhood Council is requesting to modify its Board structure by increasing its total Board size from sixteen (16) seats (15 elected, 1 appointed- youth) to eighteen (18) seats (15 elected, 3 appointed-youth) by:

Adding two (2) Youth Board Members

The Department report recommends that the Board of Neighborhood Commissioners:

1. **FIND** the Reseda Neighborhood Council's request to change their Board structure inconsistent with action taken on CF-18-0467 by the Health, Education, Neighborhoods, Parks, Arts, and River (HENPAR) Committee at its May 28th, 2020 meeting where they voted 3-0 to recommend to City Council a uniform Minimum Age to Serve and Optional Youth Board Seat, of up to one (1) Youth Board Seat, for all Neighborhood Councils; and
2. **REJECT** the change to the board structure of the Reseda Neighborhood Council's bylaws.

[\[RNC Board Structure Change Add 2 Youth Seats, RNC Board Structure Change Recommendations, RNC Bylaws Amendment Application \]](#)

19. Commission Business (15 minutes) - Comment from Commissioners on matters within the Board's subject matter jurisdiction.
 - a. Brief report on Commissioners' own activities/brief announcements.
 - b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 - c. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 - d. Ask staff to research issues and report back to the Commission at a future time.

20. Adjourn

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website*

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at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on Tuesday, July 7, 2020 at 6pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Monday, July 20, 2020 at 1:00pm – Zoom Webinar – Connection Information TBD

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.