

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD
COMMISSIONERS

ELI LIPMEN
President

RAY REGALADO
Vice President

LEONARD SHAFFER
JOY ATKINSON
MAGGIE DARETT-QUIROZ
DEBBIE WEHBE
QUYEN VO-RAMIREZ

TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

RAQUEL BELTRÁN
GENERAL MANAGER

ERRICKA PEDEN
EXECUTIVE ASSISTANT

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, July 20, 2020 1:00 PM

Zoom Meeting Online or By Telephone

To Join the Meeting Dial: (669) 900-6833 or one of the following
Toll Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll free feature eliminates long-distance call charges for participants. However, other telephone charges may apply from a participant's phone carrier.

Then Enter This Webinar ID: 978 1390 2025 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

<https://zoom.us/j/97813902025>.

Or, you can join the webinar by entering Webinar ID 978 1390 2025 into the
“Join a Meeting” field when online.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 978 1390 2025 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, July 20, 2020

Page 2 of 10

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978-1960 or ethics.commission@lacity.org.

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, July 20, 2020

Page 3 of 10

1. [1:04 PM] **Introduction (5 minutes)**

- a. Commissioner Wehbe is meeting Chair with opening remarks read by Commissioner Shaffer.

2. [1:08 PM] **Call to Order and Commission roll call (1minute)**

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz		X
Wehbe	X	
Regalado	X	
Vo-Ramirez	X	

[1:09 PM] Commissioner Aktinson asked for a moment of reflection on the passing of the Honorable John Lewis, former member of the U.S. of House Representatives. Commissioner Wehbe asked that the Board take a moment of silence in reflection on the memory of the Honorable John Lewis.

[1:11 PM] Commissioner Lipmen joined the meeting.

[1:22 PM] Commissioner Lipmen is now meeting Chair.

3. [1:11 PM] **Approval of the Minutes of the Special Meetings of 06/22/2020 and 6/29/2020.** [[Board of Neighborhood Commissioner Special Meeting Minutes 06.22.2020-DRAFT](#), [Board of Neighborhood Commissioner Special Meeting Minutes 06.29.2020-DRAFT](#)]

June 22, 2020 Special Meeting Minutes - Commission Vote

VOTE	Mover	Shaffer	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6			1
Motion	Carries	X	Fails	

June 29, 2020 Special Meeting Minutes - Commission Vote

VOTE	Mover	Atkinson	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6			1
Motion	Carries	X	Fails	

Public Comment: Adriana De La Cruz and Margaret Peters

Commission Comment: None

- [1:22 PM] **Multiple Agenda Items Comment (15 minutes)** – Comments by members of the public who want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than five minutes.

Public Comment: None

- [1:24 PM] **General Public Comments (15 minutes)** - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

Public Comment: Laurie Jacobs, Linda Nutile, Josh Nadel, Glenn Bailey and Douglas Epperhart

Commissioner Comment: None

- [1:34 PM] **Discussion with Neighborhood Council (NC) representatives.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Neighborhood Council Representative Comment: None

Public Comment: None

Commissioner Comment: None

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, July 20, 2020

Page 5 of 10

7. [1:35 PM] **Verbal updates from elected representatives (10 minutes).** Representatives include: Office of the Mayor, Los Angeles City Council, and other City representatives.

Elected Representative Comment: None

Public Comment: None

Commissioner Comment: None

8. [1:35 PM] **Verbal updates from Los Angeles Neighborhood Council Budget Advocates (10 minutes)** – Representatives provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>.

Budget Advocate Comment: Jack Humphreville

Public Comment: Glenn Bailey, Laurie Jacobs, Jack Humphreville, Josh Nadel, John DiGregorio, Cindy Cleghorn and Clint Birdsong

D.O.N.E. Department Representative: Raquel Beltrán

Commissioner Comment: Commissioner Atkinson, Commissioner Shaffer and Commissioner Lipmen

9. [2:00 PM] **General Manager's Report. (15 minutes).**

- a. Staffing, budget, elections and other operational matters.
- b. Briefing on Department Operations during the COVID-19 declared local emergency.
- c. Report on Social/Economic Inclusiveness & Equity (SEIE) Survey for NC Board Members. [Click link [SEIE Survey Results](#)] (**Armando Ruiz/Julien Antelin**)
- d. Report on NCs that met in May, month 1 of EmpowerLA Virtual Governance (EVG). (**Freddy Cupen-Ames & Erica Cruz**) [Click link <http://tiny.cc/MAY2020ArcGIS>]
- e. Share updated page on CIS w/two-year comparison. (**Julien Antelin**). [Click link <https://arcg.is/0XvrmX>]
- f. Feedback report from the outreach sessions. (**Thomas Soong**)
 1. Citywide and Regional Outreach Recommendations: [Click link https://drive.google.com/drive/folders/1YJVPjdgQz-DS55_PQXR28aqAkWyHqoUz?usp=sharing]
 2. NC Outreach Toolkit: [Click link <https://drive.google.com/drive/folders/1iYD0qxs6Ib-M2EMPj6u5EayNSq55xOmp?usp=sharing>]

D.O.N.E. Department Representative: Raquel Beltrán, Armando Ruiz, Julien Antelin, Freddy Cupen-Ames, Erica Cruz and Thomas Soong

Public Comment: Lydia Grant, Josh Nadel, John DiGregorio, Darcy Harris, Cindy Cleghorn, Glenn Bailey, Laurie Jacobs and Jennifer Goodie

Commissioner Comment: Commissioner Atkinson, Commissioner Lipmen, Commissioner Shaffer and Commissioner Regalado

10. [3:21 PM] **Discussion and Possible action relative to approving the Hollywood United Neighborhood Council's Board structure change at Bylaws, Article V, Section 1 - Composition.**
 Total number of Board seats will remain the same at 20 by:

1. Changing from three (3) Unclassified Stakeholder seats to two (2) seats; and
2. Adding one (1) At-Large seat.

The Department recommends that the Board of Neighborhood Commissioners:

1. **FIND** the revised Hollywood United Neighborhood Council's request above to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and
2. **APPROVE** the change to the Hollywood United Neighborhood Council's bylaws.

[[HUNC Approved Bylaws 07 01 2020](#), [HUNC Board Structure Change Staff Report 07 20 2020](#), [HUNC Final Bylaws 080118 V3](#)]

D.O.N.E. Department Representative: Raquel Beltrán and Mike Fong

Public Comment: George Skarpelos

Commissioner Comment: None

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6			1
Motion	Carries	X	Fails	

11. [3:30 PM] **Discussion and possible action to move forward with a BONC sponsored ideation campaign on Ideascale and to appoint an Ideation Campaign Ad Hoc committee to oversee the project. (5 minutes)** ([See Memo](#)) ([See Timeline](#))

Commissioner Shaffer and Commissioner Regalado were appointed to the Ideation Campaign Ad Hoc Committee. Julien Antelin will staff the committee.

D.O.N.E. Department Representative: Ruth Kwon

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, July 20, 2020

Page 7 of 10

Public Comment: None

Commissioner Comment: None

12. [3:37 PM] Discussion and possible action to elect President to the Board of Neighborhood Commissioners pursuant to Rule 1 of the [Rules of Order for the Los Angeles Board of Neighborhood Commissioners](#). (5 minutes)

Action: Commissioner Atkinson moved to elect Commissioner Lipmen to serve a second term as President of the Board of Neighborhood Commissioners pursuant to Rule 1 of the Rules of Order for the Los Angeles Board of Neighborhood Commissioners. Commissioner Regalado seconded the motion. Motion was unanimously approved.

Public Comment: John DiGregorio, Adriana De La Cruz, Josh Nadel, Glenn Bailey and Gary Fordyce

Commissioner Comment: Commissioner Atkinson and Commissioner Wehbe

VOTE	Mover	Atkinson	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen			X	
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	5		1	1
Motion	Carries	X	Fails	

13. [3:47] Discussion and possible action to elect Vice President to the Board of Neighborhood Commissioners pursuant to Rule 1 of the [Rules of Order for the Los Angeles Board of Neighborhood Commissioners](#). (5 minutes)

Action: Commissioner Wehbe moved to elect Commissioner Regalado to serve as Vice President of the Board of Neighborhood Commissioners pursuant to Rule 1 of the Rules of Order for the Los Angeles Board of Neighborhood Commissioners. Commissioner Atkinson seconded the motion. Motion was unanimously approved.

Public comment: Adriana De La Cruz

Commissioner comment: None

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, July 20, 2020

Page 8 of 10

VOTE	Mover	Wehbe	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado			X	
Vo-Ramirez	X			
Total	5		1	1
Motion	Carries	X	Fails	

14. [3:56 PM] Discussion and possible action on creating a fair and equitable NC funding model. Guiding principles include (10 minutes):

- a. Addressing the best allocation of NC funds during an era of fiscal austerity
- b. Allocating the same amount of guaranteed "Base" funding
- c. Allocating a variable amount ("Plus") funding by factoring in verifiable Resident Stakeholder population and
- d. Neighborhood Councils with "Priority Populations" (determined by the State of California's SB 535 Disadvantaged Communities and AB 1550 Low-Income Communities)

Public comment: John DiGregorio, Josh Nadel, Glenn Bailey, Laurie Jacobs, Albert Farias, Patti Berman, Cindy Cleghorn, Margaret Peters, Darcy Harris, Brian Allen, Adriana De La Cruz, Jennifer Goodie, Lydia Grant, Sharon Brewer and Garry Fordyce

Commissioner comment: Commissioner Shaffer, Commissioner Atkinson, Commissioner Regalado and Commissioner Lipmen

15. [4:45 PM] Commission Business (15 minutes) - Comment from Commissioners on matters within the Board's subject matter jurisdiction.

- a. Brief report on Commissioners' own activities/brief announcements.
- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
- c. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
- d. Ask staff to research issues and report back to the Commission at a future time.

Department representative comment: Raquel Beltrán

Public comment: None

Commissioner comment: Commissioner Regalado, Commissioner Atkinson and Commissioner Wehbe

16. [4:56 PM]Adjourn

Action: Commissioner Shaffer made a motion to adjourn the meeting. Commissioner Regalado seconded the motion. Motion passed.

VOTE	Mover	Shaffer	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6			1
Motion	Carries	X	Fails	

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on Tuesday, August 4, 2020 at 6:00pm - CANCELLED
- Regular Meeting on Monday, August 17, 2020 at 1:00pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Tuesday, September 1, 2020 at 6:00pm – Zoom Webinar – Connection Information TBD

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Monday, July 20, 2020

Page 10 of 10

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.