

CITY OF LOS ANGELES
CALIFORNIA

BOARD OF NEIGHBORHOOD
COMMISSIONERS

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Vice President

LEONARD SHAFFER
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MAGGIE DARETT-QUIROZ
DEBBIE WEHBE
QUYEN VO-RAMIREZ

TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

RAQUEL BELTRÁN
GENERAL MANAGER

ERRICKA PEDEN
EXECUTIVE ASSISTANT

www.EmpowerLA.org

BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - APPROVED

Tuesday, February 2, 2021 6:00 PM
Zoom Meeting Online or By Telephone

To Join the Meeting Dial: (669) 900-6833 or one of the following Toll
Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll free feature eliminates long-distance call charges for participants. However, other
telephone charges may apply from a participant's phone carrier.

Then Enter This Webinar ID: 891 8838 6572 and Press #

You can also join the meeting online by clicking on this link to join the
webinar: https://us02web.zoom.us/webinar/register/WN_KE3-5ZkQ6iEKWlzGt6GAA

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND
DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS
MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de
trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION,
POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 947 4462 6758 and then
press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the
start of the meeting.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting.
Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the
speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for
public comment are submitted on one agenda item, preference will be granted to members of the public who
have not spoken previously during the meeting, either during general public comment or on another agenda item.

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

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A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978-1960 or ethics.commission@lacity.org.

1. [6:02 PM] Introduction (5 minutes)
2. [6:03 PM] Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz		
Wehbe	X	
Regalado	X	
Vo-Ramirez	X	

3. [6:07 PM] Approval of the Minutes of the Regular Meeting 01/05/2021 (5 minutes). [[Board of Neighborhood Commissioner Regular Meeting Minutes 01.05.2021-APPROVED](#)]

Public comment: Goat Puppet

Action: Commissioner Shaffer made a motion to approve the Regular Meeting Minutes of 01/05/2021. Commissioner Atkinson seconded the motion. Motion was approved.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6			1
Motion	Carries	X	Fails	

4. [6:11 PM] Multiple Agenda Items Comment (15 minutes). – Comments by members of the public who want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than five minutes.

Public Comment: Heather S. Michaels

5. [6:22 PM] General Public Comments (15 minutes). - Comments from the public on non-agenda

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items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

Public comment: Steve Slutzah, Lydia Grant, Cindy Cleghorn, Phyllis Ling, Goat Puppet, Gilbert Arevalo, Sharon Brewer, Eric Preven, Call-In User_2 and Adriana De La Cruz

Commissioner comment: None

6. [6:45 PM] General Manager's Report. (15 minutes).
 - a. Staffing, budget, Monthly Profile Reports, and other operational matters
 - b. Link to EmpowerLA Newsletters: <http://tiny.cc/NCnewsletters>

Department of Neighborhood Empowerment (D.O.N.E.) comments: Raquel Beltrán, General Manager reported The City continues to negotiate with labor organizations and the agreements reached will be presented to City Council. Currently, we do not expect furloughs between now and June 2021. However, we do expect to have unpaid days between now and June 2021 and deferred salary increases. A Data Literacy workshop was held last week with one hundred and three (103) participants in attendance representing seventy (70) neighborhood councils. We think we recruited one hundred (100) potential Data Liaisons who will go back to their neighborhood councils and request approval to be appointed as the Data Liaison for their neighborhood council. The evaluations after the session gave us tremendous insight as to how we might want to build the series moving forward. Our focus right now is to continue to seek and share accurate information and encourage everyone to stay safe. The Department will continue sharing vaccination information (VaxFacts) from the Mayor's website lamayor.org and the corona-virus.la website. The information provided on the corona-virus.la website can be translated into numerous languages. The Department is working on translating the Planning 101 training and making it available on Cornerstone. The Department met with the Vice President of Government Affairs at Zoom Corporation. He was impressed with all of the work and dedication of the neighborhood councils. We shared that since the implementation of the Empower Virtual Governance Plan neighborhood councils have conducted three thousand three hundred (3300) webinars between May 2020 through December 2020. In response to the question of whether neighborhood councils are subject to the Brown Act. Yes neighborhood councils are subject to the Brown Act. There are three (3) characteristics that require this: 1st) The City Charter, 2nd) The Plan and the corresponding ordinances that implement the plan, 3rd) By virtue of neighborhood councils being certified by the City Council. This combination makes neighborhood councils legislative bodies of the City of Los Angeles, and subject to the Brown Act. Progress is being made as it relates to the entire grievance process. The department is waiting for neighborhood councils to provide the names of their regional panel recommendations from each of the neighborhood councils with a deadline of next week. The Department will decide who will serve on a regional panel after reviewing the recommendations. It is our view that the first responsibility in the certification of a grievance is to determine if it meets the threshold as described in the ordinance in order to proceed to the next.

Department Representative comment: Raquel Beltrán

Public comment: Lydia Grant, Goat Puppet, Adriana De La Cruz, Carol Hutchinson, Jamie York and Sharon Brewer.

Commissioner comment: Commissioner Lipmen

City Attorney comment: Elise Ruden

7. [7:19 PM] Discussion with Neighborhood Council (NC) representatives (10 minutes) - This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

Public comment: None

Commissioner comment: None

8. [7:21 PM] **Verbal updates from elected representatives (5 minutes).** Representatives include: Office of the Mayor, Los Angeles City Council, and other City representatives.

Public comment: None

Commissioner comment: None

9. [7:22 PM] Verbal updates from Los Angeles Neighborhood Council Budget Advocates regarding Budget Advocacy (10 minutes).
- a. Additional information regarding the Budget Advocates is available at <https://www.budgetadvocates.com/>

Budget Advocate comment: Jack Humphreveille

Public comment: Jamie York

Commissioner comment: Commissioner Lipmen

10. [7:32 PM] Verbal updates regarding the 2021 Neighborhood Council Elections (10 minutes).
- a. Representatives from the Office of the City Clerk's Election Division. <https://clerk.lacity.org/elections/neighborhood-council-election>
- b. Representatives from the Department of Neighborhood Empowerment. ([Department of Neighborhood Empowerment 2021 Neighborhood Council Election Strategy](#))

City Representative comment: Renee McDade (City Clerk) and Raquel Beltrán (Neighborhood Empowerment)

Public comment: Eric Preven, Lydia Grant and Cindy Leghorn

Commissioner comment: Commissioner Shaffer

11. [7:59 PM] Discussion on [Draft Digital Media Policy](#) for Neighborhood Councils (5 minutes).

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City Representative comment: Raquel Beltrán (Neighborhood Empowerment)

Public comment: Call-In User_4, Adriana De La Cruz and Sharon Brewer

Commissioner comment: Commissioner Lipmen

12. [8:15 PM] Discussion and possible action to adopt the resolution on [Civility and Positive Human Relations in the Neighborhood Council System Resolution](#) for Neighborhood Councils. (10 minutes)

Department Representative comment: Raquel Beltrán

Public comment: Call-In User_4, Janice York, Andrea Ambriz, Carol Hutchison and Adriana De La Cruz

Commissioner comment: Commissioner Lipmen

City Attorney comment: Elise Ruden

Action: Commissioner Shaffer made a motion to adopt the resolution. Commissioner Atkinson seconded the motion. Motion was approved.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6			1
Motion	Carries	X	Fails	

13. [8:52] Commission Business (15 minutes). - Comment from Commissioners on matters within the Board's subject matter jurisdiction.
- a. Brief report on Commissioners' own activities/brief announcements.
 - b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
 - c. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
 - d. Ask staff to research issues and report back to the Commission at a future time.

Public comment: Josh Nadel, Brian Allen, Spencer Alfaro, Jamie York, Adriana De La Cruz and Judy Harris

Commissioner comment: Commissioner Lipmen and Commissioner Shaffer, Commissioner Atkinson, Commissioner Vo-Ramirez and Commissioner Regalado

13 [9:30 PM] Adjourn

Action: Commissioner Shaffer made a motion to adjourn the meeting. Commissioner Atkinson seconded the motion. Motion passed.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			X
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			X
Regalado				X

Vo-Ramirez				X
Total	4			3
Motion	Carries	X	Fails	

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)
(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Special Meeting on Tuesday, February 16, 2021 at 1:00pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Tuesday, March 2, 2021 at 6:00pm – Zoom Webinar – Connection Information TBD
- Regular Meeting on Monday, March 15, 2021 at 1:00pm – Zoom Webinar – Connection

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular*

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meeting then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.