

CITY OF LOS ANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

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BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES - **DRAFT**

Monday, December 20, 2021 1:00 PM

Zoom Meeting Online or By Telephone

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

Then Enter This Webinar ID: 820 4187 5556 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

<https://us02web.zoom.us/j/82041875556>

Or you can join the webinar by entering Webinar ID 820 4187 5556 into the "Join a Meeting" field when online.

The latest version of Zoom must be installed if you would like to make public comments using your computer.

The following are links to information widely distributed to the Neighborhood Council System:

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- [Neighborhood Council Monthly Profiles](#)
- [Neighborhood Council Newsletters](#)
- [Community Impact Statements](#)
- [Code of Conduct Supporting Materials](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial *9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

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Telecommunication Relay Services

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

| Type of Call | Language | Toll-free 800 Number |
|-----------------------------|-------------------|----------------------|
| TTY/VCO/HCO to Voice | English | 1-800-735-2929 |
| | Spanish | 1-800-855-3000 |
| Voice to TTY/VCO/HCO | English | 1-800-735-2922 |
| | Spanish | 1-800-855-3000 |
| From or to Speech-to-Speech | English & Spanish | 1-800-854-7784 |

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

1. **[1:09 PM] Introduction.**
2. **[1:14 PM] Call to Order and Commission Roll Call.**

| Commissioner | Present | Absent |
|---------------|---------|--------|
| Atkinson | X | |
| Lipmen | | X |
| Shaffer | X | |
| Darett-Quiroz | | X |
| Wehbe | X | |
| Regalado | X | |
| Vo-Ramirez | X | |

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3. **[1:15 PM] Approval of the Minutes of the Meeting 12/7/2021**
[\[https://empowerla.org/wp-content/uploads/2021/12/Board-of-Neighborhood-Commissioners-Regular-Meeting-MINUTES-12.7.2021-DRAFT.pdf\]](https://empowerla.org/wp-content/uploads/2021/12/Board-of-Neighborhood-Commissioners-Regular-Meeting-MINUTES-12.7.2021-DRAFT.pdf)

Action: Commissioner Shaffer made a motion to approve the Meeting Minutes of 12/7/2021. Commissioner Atkinson seconded the motion. Motion was approved.

| VOTE | Mover | Shaffer | Second | Atkinson |
|---------------|---------|---------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | | | | X |
| Shaffer | X | | | |
| Darett-Quiroz | | | | X |
| Wehbe | X | | | |
| Regalado | X | | | |
| Vo-Ramirez | X | | | |
| Total | 5 | | | 2 |
| Motion | Carries | X | Fails | |

Public Comment: None

Commission Comment: None

4. **[1:17 PM] Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None

Commission Comment: None

5. **[1:18 PM] General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than two minutes.

Public Comment: Kay Hartman, Josh Nadel, Glenn Bailey, Cindy Cleghorn

Commission Comment: None

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6. **[1:26 PM] Discussion with Neighborhood Council (NC) representatives regarding Community Impact Statements.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners. [Community Impact Statements](#)

Representative Comments: Abby Bailes

Public Comment: None

Commission Comment: None

7. **[1:29 PM] Discussion and possible action on policy for the temporary continuation of virtual Neighborhood Council meetings.**
<https://empowerla.org/wp-content/uploads/2021/12/Amendment-Resolution-by-the-Board-of-Neighborhood-Commissioners-Temporary-Continuation-of-Virtual-Neighborhood-Council-Meetings-1.pdf>

Action: Commissioner Shaffer made a motion to move findings for the Continuation of Virtual Neighborhood Council Meetings. Commissioner Wehbe seconded the motion. Motion was approved.

| VOTE | Mover | Shaffer | Second | Wehbe |
|---------------|---------|---------|---------|--------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | | | | X |
| Shaffer | X | | | |
| Darett-Quiroz | | | | X |
| Wehbe | X | | | |
| Regalado | X | | | |
| Vo-Ramirez | X | | | |
| Total | 5 | | | 2 |
| Motion | Carries | X | Fails | |

Public Comment: Glenn Bailey

D.O.N.E. Representative: General Manager Raquel Beltran

Commission Comment: Commissioner Atkinson, Commissioner Shaffer

8. **[1:42 PM] Verbal Updates from the Office of City Clerk regarding the Neighborhood Council Funding Program.**

Representatives from the Office of the City Clerk’s Neighborhood Council Funding Division.

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Public Comment: Glenn Bailey

Office of The City Clerk Representative: Mayra Puchalski

Commission Comment: Commissioner Atkinson, Commissioner Shaffer, Commissioner Wehbe

9. [1:40 PM]

Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)]. Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council board and committee members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

Action: Commissioner Shaffer made a motion to move findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)] Commissioner Atkinson seconded the motion. Motion was approved.

| VOTE | Mover | Shaffer | Second | Atkinson |
|---------------|---------|---------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | | | | X |
| Shaffer | X | | | |
| Darett-Quiroz | | | | X |
| Wehbe | X | | | |
| Regalado | X | | | |
| Vo-Ramirez | X | | | |
| Total | 5 | | | 2 |
| Motion | Carries | X | Fails | |

Public Comment: None

Commission Comment: None

10. [1:50 PM] Discussion and Possible Action on Draft Code of Conduct Policy for Neighborhood Councils.

a. General Manager Report

https://empowerla.org/wp-content/uploads/2021/12/GM-Memo-to-Commission-re_-Code-of-Conduct-Policy.pdf

b. Department Code of Conduct Policy Supporting Materials

<http://tiny.cc/CodeConduct2021>

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c. Community Impact Statements -

<https://empowerla.org/commission/community-impact-statements/>

Public Comment: Kay Hartman, Josh Nadel

D.O.N.E. Representative: General Manager Raquel Beltran

Commission Comment: Commissioner Shaffer

Action: Commissioner Shaffer made a motion to table this matter until the first meeting in January of 2022. Commissioner Atkinson seconded the motion. Motion was approved.

| VOTE | Mover | Shaffer | Second | Atkinson |
|---------------|---------|---------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | | | | |
| Shaffer | X | | | |
| Darett-Quiroz | | | | X |
| Wehbe | X | | | |
| Regalado | X | | | |
| Vo-Ramirez | X | | | |
| Total | 5 | | | 2 |
| Motion | Carries | X | Fails | |

11. [1:58 pm] General Manager’s Report.

- a. Department Administration, Neighborhood Council engagement, civic leadership, innovation, policy and government, staffing and budget.

D.O.N.E. Representative: General Manager Raquel Beltran, Mike Fong, Kyle Stone

Public Comment: Glenn Bailey, Cindy Cleghorn, Josh Nadel

Commission Comment: Commissioner Shaffer, Commissioner Regalado, Commissioner Wehbe, Commissioner Atkinson, Commissioner Vo-Ramirez

12. [2:47 PM] Commission Business. - Comment from Commissioners on matters within the Board’s subject matter jurisdiction.

- a. Brief announcements on Commissioners’ own activities.
- b. Requests for future agenda items.
- c. Ask staff to research issues and report back to the Commission at a future time.

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Public Comment: Josh Nadel

Commission Comment: Commissioner Shaffer, Commissioner Atkinson, Commissioner Regalado

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) (*Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.*)

- Regular Meeting on Tuesday, January 4, 2022 at 6:00 p.m. – Zoom Webinar <https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Monday, January 17, 2022 at 1 pm - Canceled
- Regular Meeting on Tuesday, February 1, 2022 at 6:00 p.m. - Zoom Webinar <https://us02web.zoom.us/j/82041875556>

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at the *next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

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PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.