

CITY OF LOS ANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

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BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES – APPROVED Tuesday, April 5, 2022 at 6:00 PM Zoom Meeting Online or By Telephone

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

**To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:
(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276**

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

Then Enter This Webinar ID: 820 4187 5556 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

<https://us02web.zoom.us/j/82041875556>

Or you can join the webinar by entering Webinar ID 820 4187 5556 into the “Join a Meeting” field when online.

The latest version of Zoom must be installed if you would like to make public comments using your computer.

The following are links to information widely distributed to the Neighborhood Council System:

- [Neighborhood Council Monthly Profiles](#)

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- [Neighborhood Council Newsletters](#)
- [Community Impact Statements](#)
- [Code of Conduct Supporting Materials](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial *9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

[Telecommunication Relay Services](#)

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Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

| Type of Call | Language | Toll-free 800 Number |
|------------------------------------|----------------------|-----------------------------|
| TTY/VCO/HCO to Voice | English | 1-800-735-2929 |
| | Spanish | 1-800-855-3000 |
| Voice to TTY/VCO/HCO | English | 1-800-735-2922 |
| | Spanish | 1-800-855-3000 |
| From or to Speech-to- Speech | English & Spanish | 1-800-854-7784 |

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

- 1. [6:04 PM] Introduction.**
- 2. Call to Order and Commission Roll Call.**

| Commissioner | Present | Absent |
|---------------------|----------------|---------------|
| Atkinson | X | |
| Lipmen | X | |
| Shaffer | X | |
| Darett-Quiroz | X | |
| Wehbe | X | |
| Regalado | | X |
| Vo-Ramirez | | X |

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3. **Approval of the Minutes of the Meeting 3/1/2022**

[\[https://empowerla.org/wp-content/uploads/2022/04/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-3.1.2022.pdf\]](https://empowerla.org/wp-content/uploads/2022/04/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-3.1.2022.pdf)

Action: Commissioner Darett-Quiroz made a motion to approve the Meeting Minutes of 3/1/2022. Commissioner Wehbe seconded the motion. Motion was approved *following verification of a correction made.*

Public Comment: None *[Goat Puppet was called but did not respond.]*

Commission Comment: Commissioner Shaffer

| VOTE | Mover | Darett-Quiroz | Second | Wehbe |
|---------------------|----------------|---------------|----------------|---------------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | X | | | |
| Shaffer | X | | | |
| Darett-Quiroz | X | | | |
| Wehbe | X | | | |
| Regalado | | | | X |
| Vo-Ramirez | | | | X |
| Total | 5 | 0 | 0 | 2 |
| Motion | Carries | | | |

4. **Approval of the Minutes of the Meeting 3/21/2022**

[\[https://empowerla.org/wp-content/uploads/2022/04/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-3.21.2022-.pdf\]](https://empowerla.org/wp-content/uploads/2022/04/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-3.21.2022-.pdf)

Action: Commissioner Atkinson made a motion to approve the Meeting Minutes of 3/21/2022. Commissioner Darett-Quiroz seconded the motion. Motion was approved.

Public Comment: Goat Puppet, Josh Nadel, Adrienne De La Cruz

Commission Comment: None

| VOTE | Mover | Atkinson | Second | Darett-Quiroz |
|---------------------|-------------|-------------|----------------|---------------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | X | | | |

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| | | | | |
|---------------|----------------|---|---|---|
| Shaffer | X | | | |
| Darett-Quiroz | X | | | |
| Wehbe | X | | | |
| Regalado | | | | X |
| Vo-Ramirez | | | | X |
| Total | 5 | 0 | 0 | 2 |
| | | | | |
| Motion | Carries | | | |

5. **Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None

Commission Comment: None

6. **General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. No individual speaker will be allowed more than two minutes.

Public Comment: Goat Puppet, Josh Nadel, Sharon Brewer, Glenn Bailey, Lorna Boyd, Cindy Cleghorn

Commission Comment: Len Shaffer

7. **Discussion with Neighborhood Council (NC) representatives regarding Community Impact Statements.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners. [Community Impact Statements](#)

Representative Comments: Jamie York, Reseda NC & Glenn Bailey, Northridge East NC

Public Comment: None

Commission Comment: None

7. **Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)].** Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council board and committee members to meet safely in person and state or local officials continue to impose or

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recommend measures to promote social distancing.

Action: Commissioner Shaffer made a motion to move findings to Continue Teleconference Meetings Pursuant to AB 361. [Government Code Section 54953(e)]. Commissioner Atkinson seconded the motion. Motion was approved.

Public Comment: Glenn Bailey, Gary Fordyce, Tony Wilkinson, Josh Nadel

Commission Comment: None

| VOTE | Mover | Shaffer | Second | Atkinson |
|---------------|---------|---------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | X | | | |
| Shaffer | X | | | |
| Darett-Quiroz | | | | X |
| Wehbe | X | | | |
| Regalado | | | | X |
| Vo-Ramirez | | | | X |
| Total | 4 | | | 3 |
| Motion | Carries | | | |

8. Verbal Updates Regarding Neighborhood Council Budget Advocacy and 2022 Congress of Neighborhoods. Reports on Neighborhood Council Budget Outreach and Advocacy Efforts and Congress of Neighborhoods.

- a. Neighborhood Council Budget Advocates – Glenn Bailey gave update on town halls & Budget Day.
- b. Budget Tribunes – Josh Nadel and spoke on the CIS town hall. DONE GM Beltran provided comments.
- c. Congress of Neighborhoods – Daniel Perez gave update on the upcoming Congress.

Public Comment: *[Puppet was called but did not respond]*; Jamie York, Jennifer Goodie, Kay Hartman, Cindy Cleghorn

Commission Comment: None.

Attention was next turned to Item #10.

9. Discussion and Possible Action - Reconsideration of the Board’s action on Draft Digital Communications Policy for Neighborhood Councils at the March 21st Regular Board Meeting:

Discussion and Possible Action on Draft Digital Communications Policy for Neighborhood Councils.

- a. Policy Comparison Chart - what changed Sept 2020 vs March 2022:
<http://tiny.cc/DigitalCommsComparison>

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- b. [Department GM Digital Communications Report 03.01.2022](#)
- c. Unmarked Policy Draft: [03.1.2022 Draft](#)
- d. Department Digital Communications Policy Supporting Materials:
<http://tiny.cc/DigitalCommsPolicy>
- e. Community Impact Statements -
<https://empowerla.org/commission/community-impact-statements/>

Further Action Recommended by the Department:

1. *Adopt the draft policy dated March 1, 2022 with an effective date of 6 months after adoption.*
2. *Direct the Department to begin to develop tools, guidelines, and trainings to support neighborhood council members in the implementation of the newly adopted policy.*
3. *Direct the Department to report back to the Commission after a set period of time with an update on how this policy as currently written has been implemented, and whether any amendments, clarifications, or additions are recommended based on that practical experience.*

Action: Commissioner Wehbe made a motion for the Commissioners to reconsider the motion made on March 21, 2022 on the Draft Digital Communication Policy, dated March 1st 2022. Commissioner Atkinson seconded the motion. Commission discussion was held. The motion for reconsideration carried.

Public Comment: Goat Puppet, Tony Wilkinson, Adriana De La Cruz, Jamie York, Glenn Bailey, [Jennifer Goodie had used all of her five minutes of time], Gary Fordyce

| VOTE | Mover | Darett-Quiroz | Second | |
|---------------|---------|---------------|---------|--------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | X | | | |
| Shaffer | | X | | |
| Darett-Quiroz | X | | | |
| Wehbe | X | | | |
| Regalado | | | | X |
| Vo-Ramirez | | | | X |
| Total | 4 | 1 | | 2 |
| Amendment | Carries | | | |

Department Representative comment: General Manager Beltran commented that she wanted to provide information as to process, and introduced Ann-Marie Holman who gave a Power Point Presentation on this.

Commission Comment: Commissioner Shaffer made a motion to table until the next meeting. There was no second

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and the motion failed. Further comments were made by Commissioner President Lipmen, DONE General Manager Beltran, Commissioners Atkinson, Darret-Quiroz and Shaffer.

Deputy LA City Attorney Steve Houchin provided clarification for Brown Act purposes, that the item as written contemplates two actions: ...a reconsideration and then contemplates another action, which is what the board has voted to reconsider. So the Brown Act doesn't prohibit the board from voting on the underlying action today.

Action: Commissioner Wehbe moved that the Commission adopt the Draft Digital Communication Policy of March 1st 2022 and, further, the recommendations of the Department, numbers 1, 2 and 3. Commissioner Atkinson seconded.

Amendment moved by Commissioner Shaffer on the policy itself, on the first page, effective date of the policy, insert that the effective date of this policy shall be **October 5, 2022** (six months from today, April 5th), and to set a date six months beyond that – report-back date to the Commission on or about **April 4th 2023**.

Reiteration of the Amendment by Commissioner Shaffer that the policy be adopted as of today's date, (April 5, 2022), that the first six-month period would be **October 4th 2022**, with a specific return date by the Department on the **4th of April 2023**. The maker of the motion and seconder accepted those dates.

Public Comment: Josh Nadel, Tony Wilkinson, Goat Puppet, Adriana De La Cruz, (Goat Puppet attempted to speak under a different name)

| VOTE | Mover | Wehbe | Second | Atkinson |
|---------------|----------|----------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | X | | | |
| Shaffer | | X | | |
| Darett-Quiroz | X | | | |
| Wehbe | X | | | |
| Regalado | | | | X |
| Vo-Ramirez | | | | X |
| Total | 4 | 1 | | 2 |
| Motion | Carries | | | |

The motion passed. Commissioner President Lipmen asked that Department explain in the next newsletter what happened in today's meeting and make it clear that this policy is not effective until October 5th 2022.

10. **Discussion and Possible Action to approve a letter of support to Ethics Commission proposed amendments to [Municipal Lobbying Ordinance](#) relative to Neighborhood Councils.**
 - [Draft Letter on Lobbying Ordinance](#)

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Action: Commissioner Darett-Quiroz made a motion to approve a letter of support to Ethics Commission proposed amendments to Municipal Lobbying Ordinance relative to Neighborhood Councils. Commissioner Atkinson seconded the motion.

Public Comment: Jamie York, [*Goat Puppet was called but did not respond*], Glenn Bailey, Cindy Cleghorn, Jennifer Goodie, Gary Fordyce

Commission Comment: Commissioner Shaffer recommended additions to the letter: In first paragraph, Paragraph A, Communications to Neighborhood Councils, add: “with a neighborhood council, its committees, or a neighborhood council member on behalf of a client or clients” then the last client in that sentence should be “identity of its client or clients.” Discussion was held.

Amendment: Commissioner Darrett-Quiroz moved to amend Commissioner Shaffer’s suggestion to make the changes and submit the letter.

Public Comment on the Amendment: Goat Puppet, Jamie York, Glenn Bailey, Josh Nadel, Tony Wilkinson, Jennifer Goodie

Vote on the Amendment per Commissioner Shaffer: “... with a Neighborhood Council, *a Neighborhood Council Committee*, or a Neighborhood Council member on behalf of a client *or clients*, the lobbying entity shall disclose or ensure the disclosure of its status as a lobbying entity and the identity of its client or clients.” Commissioner President Lipmen would also change the paragraph prior to say, “The Board supports this amendment to the Municipal Lobbying Ordinance with our Board’s suggested changes in red, as we believe that transparency and disclosure is needed for the work of neighborhood councils.”

| VOTE | Mover | Darett-Quiroz | Second | Atkinson |
|---------------|---------|---------------|---------|----------|
| Commissioner | Ayes | Nays | Abstain | Absent |
| Atkinson | X | | | |
| Lipmen | X | | | |
| Shaffer | X | | | |
| Darett-Quiroz | X | | | |
| Wehbe | X | | | |
| Regalado | | | | X |
| Vo-Ramirez | | | | X |
| Total | 5 | | | 2 |
| Amendment | Carries | | | |

Vote on the Motion as Amended:

| VOTE | Mover | Darett-Quiroz | Second | Shaffer |
|--------------|-------|---------------|---------|---------|
| Commissioner | Ayes | Nays | Abstain | Absent |

| | | | | |
|---------------|----------------|--|--|---|
| Atkinson | X | | | |
| Lipmen | X | | | |
| Shaffer | X | | | |
| Darett-Quiroz | X | | | |
| Wehbe | X | | | |
| Regalado | | | | X |
| Vo-Ramirez | | | | X |
| Total | 5 | | | 2 |
| | | | | |
| Motion | Carries | | | |

Motion was approved as amended.

Attention was turned back to Item #9.

11. Discussion and Possible Action to prepare a letter of support for the Department of Neighborhood Empowerment’s proposed fiscal year 2022-2023 budget

- a. Fiscal Year 2022-2023 Proposed EmpowerLA Budget:
 - [Presentation on Proposed FY 2022-2023 Budget](#)
 - [Proposed FY 2022-2023 Budget](#)
 - [Proposed FY 2022-2023 Budget \(Supplemental\)](#)

Department Representative comment: General Manager Beltran gave update.

Commissioner President Lipmen will start drafting a letter. Commissioner Wehbe trusts that he will provide a good letter. Commissioner Shaffer asked that he emphasize the ability to expand certain positions, mentioning NEAs and Senior Staff, e.g., Mike & Julien.

Public Comment: Josh Nadel [*Tony Wilkinson had used all five minutes of his time*]

Commissioner Comment: Commissioner President Lipmen invited comments to be sent by email to commission@empowerla.org

12. General Manager’s Report.

- a. Department Administration, Neighborhood Council engagement, civic leadership, innovation, policy and government, staffing and budget.
- b. Mayoral [Executive Directive #34](#), [City of Los Angeles Workplace Equity Policy](#)

Department Representative comment: General Manager Beltran gave update.

Public Comment: Adriana de la Cruz, Sharon Brewer, Cindy Cleghorn

Commission Comment: Commissioner President Lipmen

13. Commission Business - Comment from Commissioners on matters within the Board’s subject matter

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jurisdiction.

- a. Brief announcements on Commissioners' own activities.
- b. Requests for future agenda items.
- c. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: Sharon Brewer

Commission Comment: None

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on Monday, April 18, 2022 at 1:00 p.m.
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Tuesday, May 3, 2022 at 6:00 p.m.
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Monday, May 16, 2022 at 1:00 p.m.
<https://us02web.zoom.us/j/82041875556>

Commissioner President Lipmen adjourned the meeting at approximately 9:40pm in memory of Michael O'Gara, founding member and former president of the Sun Valley Area Neighborhood Council (SVANC), for his public service to his community and to the neighborhood councils as a whole. May his memory be a blessing, as it is said in the Jewish faith.

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.