

# CITY OF LOS ANGELES

CALIFORNIA



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MAYOR

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### SPECIAL MEETING **DRAFT MINUTES**

**Tuesday, July 5, 2022 at 6:00 PM**

**Zoom Meeting Online or By Telephone**

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**The following are links to information widely distributed to the Neighborhood Council System:**

- [Neighborhood Council Monthly Updates](#)
- [Neighborhood Council Newsletters](#)
- [Community Impact Statements](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128 & enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial \*9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org).  
Telecommunication Relay Services: Telecommunications Relay Service is a telephone service that allows

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persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed. Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

- [6:06PM] Introduction:**
- [6:09 PM] Call to Order & Commission Roll Call:** Guadalupe Aguilar called the roll; quorum was met.

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz		X
Wehbe	X	
Regalado	X	
Vo-Ramirez	X	

- [6:11 PM] Approval of the Minutes of the Meeting 6/21/2022**

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[\[https://empowerla.org/wp-content/uploads/2022/06/Board-of-Neighborhood-Commissioners-Special-Meeting-Minutes-6.21.2022-DRAFT.docx.pdf\]](https://empowerla.org/wp-content/uploads/2022/06/Board-of-Neighborhood-Commissioners-Special-Meeting-Minutes-6.21.2022-DRAFT.docx.pdf)

**Action:** Commissioner Atkinson made a motion to approve the Meeting Minutes of 06/21/2022. Commissioner Shaffer seconded the motion. Motion was approved.

Public Comment: None. / Commission Comment: None.

VOTE	Mover	Atkinson	Second	Shaffer
<b>Commissioner</b>				
	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Motion</b>				
	<b>Carries</b>			

- [6:14 PM] Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None.

Commission Comment: Commission President Lipmen related that the City has made an announcement today that we will all have the flag at half-mast due to the tragedy in Illinois over the weekend, and there has been an attack in Philadelphia. He led us in a moment of silence for the victims of gun violence and mass shootings around the country. He would that we continue to work on the issue of safety for all of us.

- [6:17 PM] General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. No individual speaker will be allowed more than two minutes.

Public Comment: Michelle D. Gallagher, Glenn Bailey, Josh Nadel, Jamie York and Sharon Brewer.

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Commission Comment: Commission President Lipmen.

DONE Representative Thomas Soong responded to the question of why this is a “special” meeting, noting that that the agenda was sent out Friday, 72 hours in advance of the meeting, in accordance with the Brown Act, and as this meeting would normally have been on the 4<sup>th</sup> but was moved to Tuesday the 5<sup>th</sup> of July; it was a “special” meeting.

[At 6:31 PM, President Lipmen turned the meeting over to Commission Vice President Regalado, while he stepped away for approximately half an hour.]

6. **[6:31 PM] Discussion with Neighborhood Council (NC) representatives regarding Community Impact Statements.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners. [Community Impact Statements](#)

Vice President Regalado opened the floor to public comment, beginning with Jamie York. In response to Jamie York’s expressed concerns, City Attorney Elise Ruden recommended putting CF # 1120-S3 on the agenda for Ms. York.

D.O.N.E. General Manager Raquel Beltran gave a detailed response to comments from Ms. York, and noted that Ms. York could give her comment on CF #1120-S3 under the agenda item, Budget Advocacy Update or during the General Manager’s Report on Monthly Updates.

City Attorney Ruden noted that in order to give notice to others so they could come on, we usually do recommend having an agenda item on it, and, while it is within the discretion of the General Manager, Ms. Ruden would recommend putting it on a future agenda as a separate agenda item, for which a CIS may be submitted, according to the agenda item. Ms. Ruden added that if Ms. York wanted to talk under General Public Comment in regards to a CIS that would be probably fine. (She later clarified she was speaking only in terms of a CIS.)

D.O.N.E. General Manager Raquel Beltran responded to Commissioner Atkinson’s request for clarification, regarding #6 as to CISs filed with the City Clerk that these relate to any agenda item listed or being considered on this agenda, specific to the BONC items. She noted that it is customary and common for NCs during General Public Comment to share with the Commission CISs that they have filed with the City Council about items of interest and importance to them. It is also customary for NCs to comment about their observations on the GM’s report at the time it is on the agenda. GM Beltran noted that there was no denial of an opportunity to comment on a CIS, filed with the City Council, on non-agendized items, and that neighborhood councils have done that many times.

Josh Nadel gave comment on this.

Public Comment: Jennifer Goodie, Garry Fordyce, Jamie York, Sharon Brewer, Glenn Bailey, Josh Nadel and Michelle D. Gallagher.

Commission Comment: Commissioner Atkinson, Commission Vice President Regalado.

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[Commission Vice President Regalado welcomed Commission President Lipmen back at 6:58 PM.]

City Attorney Ruden asked if we could take an agenda item out of order and at 7:00 PM Commission President Lipmen turned our attention to item #9.

**7. [7:17 PM] Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)].** Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council board and committee members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

**Action:** Commissioner Atkinson made a motion to move findings to Continue Teleconference Meetings Pursuant to AB 361. [Government Code Section 54953(e) (3)]. Commissioner Wehbe seconded motion. Motion was approved.

Public Comment: Lydia Grant and Garry Fordyce.

Commission Comment: None.

VOTE	Mover	Atkinson	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6	0	0	1
Motion	Carries			

**8. [7:23 PM] Verbal Updates Regarding Neighborhood Council Budget Advocacy.** Reports on neighborhood council budget outreach and advocacy efforts.

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- a. Neighborhood Council Budget Advocates: Budget Advocate Co-Chair Jennifer Goodie gave update on Budget Day which was successful and that the recording is available on the website and the link was sent out to all NC board members. She thanked the Commissioners and others from the City who participated. She discussed Budget Day's processes and what will be done with the raw data resulting from the event. She noted that elections were held for Budget Advocates (BAs) on June 25 & 26, where Budget Reps from each NC elected the BAs to serve their region for the 2022-2024 term, and further elections will be held to fill vacancies. Email: [info@budgetadvocates.org](mailto:info@budgetadvocates.org). They have having officer elections Saturday July 9<sup>th</sup> at 4:00pm.

Ms. Goodie noted that Friday's Monthly Profile included a statement on CF# 11-1020-S3 and that seven NCs submitted CISs with 9 individuals opposed to the motion compared to one CIS in support. She noted that the BAs met with the GM on the issue and that the BAs recommend two subaccounts, one for BAs & one for Budget Tribunes, which she noted the GM rejected. Ms. Goodie gave further details on this and provided some historical background on the BAs.

Budget Advocate Co-Chair Glenn Bailey gave his thanks for the Budget Advocates being given a spot on the agenda on a regular basis and for the opportunity to engage with the Commission.

- b. Budget Tribunes: Josh Nadel noted that he and his Co-Chair are trying to work with the City on trying to do new projects on highlighting the budget and services that are provided to so our residents can have a better understanding of what \$11.7 billion accomplishes, and are working with the Budget & Finance Committee; he is trying to figure out how to present that sort of material.

Public Comment: Jamie York, Michelle D. Gallagher and Liz Amsden.

Commission Comments: Commission President Lipmen responded to BA Co-Chair Goodie's comments and asked a question about funding for STAP program, to which BA Co-Chair Goodie, BA Co-Chair Bailey and Budget Tribune representative Nadel all responded. Len Shaffer also commented on the STAP project.

## **9. [7:00 PM] Verbal Updates on City Attorney Neighborhood Council Advice Division staffing**

Los Angeles City Attorney Representatives: Elise Ruden and Steve Houchin plus new members Virginia Choi and Ayelet Feiman.

Elise Ruden introduced the two new members to the NCAD unit, Virginia Choi, with the General Counsel Division, who said a couple of words, and a new member of the NCAD team but not new to the City Attorney's office, Ayelet Feiman, a litigator who has been with the Neighborhood Prosecutor program for 20 years, which she supervised before joining NCAD. Ayelet also said a couple of words.

Ms. Ruden noted that we are sad but happy for Steve Houchin, who will be leaving, whom she is wishing well, and expressed her thanks for all he did and who he is as a wonderful teammate.

Steve Houchin said a few words, noting that he will still be with General Counsel, but at the LA Zoo and the Department of Animal Services.

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Mr. Houchin expressed appreciation for the NC boards, the Commission, and the NCAD team, and thanked everyone for the sendoff.

Ms. Ruden also thanked the NCs, noting the lawyers who come to NCAD, are made better lawyers by their interactions with the NCs. Commission President Lipmen expressed his appreciation of Steve, and the eloquence of new lawyers joining us.

Public Comment: Glenn Bailey

Commission Comment: Commissioner Wehbe and Commissioner Shaffer thanked Steve and welcomed the new attorneys coming in.

D.O.N.E. Representative: General Manager Raquel Beltran thanked Steve Houchin, noting that it has been a pleasure and honor to work with him. She took the time to thank Ayelet for joining the team and thanked Elise for bringing Virginia, welcoming Virginia. **Attention was returned to #7**

**10. [7:47 PM] Verbal Updates from the EmpowerLA Virtual Governance Hybrid Work Group**

EVG Representative: Josh Nadel provided update from the workgroup (and mentioned Lanira, who was not present.) He noted the workgroup meets in two days to approve their report.

D.O.N.E. Representative: General Manager Rachel Beltran had no additional updates and noted that they will prepare a thorough and comprehensive report for the 18<sup>th</sup>. She answered commission questions and public commenter's concerns. She noted that there has been no report released yet; it is an attachment to the GM's report on the item, to the Commission, along with other attachments necessary, to speak to items, e.g., floor plan for hybrid meeting. She believes they're on track to agendaize review for the meeting of the 18<sup>th</sup>.

GM Beltran noted separately that the Survey to NCs will go out this week in seven different languages, in partnership with Cal State LA and the Mayor's office, will have follow-up to assess readiness for in person meetings and hybrid meetings. The workgroup will be providing their recommendations to the Commissioners.

Public Comment: Josh Nadel, Liz Amsden, Sharon Brewer, Garry Fordyce

Commission Comment: Commission President Lipmen had two recommendations: 1) Having conversations now, particularly with ITA about supporting this, and wonders if ITA are being consulted for supporting this, and if they are finding grants for funding. 2) He has felt under threat at NC meetings, and thinks NC members should feel safe, and on the other hand, some NCs would feel unsafe having an LAPD officer at their meeting; though it is an option, not a requirement, he is wrestling with having NC meetings with armed security personnel, though he recognize that people feel unsafe.

Josh Nadel responded to Lipmen's security concerns, noting that he has heard and understands concerns on both sides; however, thinks if we experiment with it during the pilot program, we can turn any aspects off at any time.

City Attorney Elise Ruden asked Josh Nadel to contact her before sending the report.



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**11. [8:09 PM] Discussion and Possible Action on submission of a letter to City Council on the Municipal Lobbying Ordinance Council file is 22-0560. Link here:**

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-0560>

**a) Draft Ordinance Letter**

Commission President Lipmen introduced this item, and recommended some small changes if approved, to say “Council” instead of “Commission” in the 2<sup>nd</sup> paragraph, and in the last paragraph, say “we look forward to working with the Council” on this item. Following comment from Commissioner Shaffer, he would also add, in the first paragraph: “We have heard from several stakeholders and NCs requesting lobbying disclosure and this is why we write to you today.” Commissioner Shaffer would add the concern as to his having heard that people on NCs want notice and if there is any question NCs may not be able to quickly find out.

**Action:** Commissioner Shaffer made a motion to submit, with the recommendations that Commission President Lipmen and Commissioner Shaffer noted (above), and approve this letter with regard to the subject on the Municipal Lobbying Ordinance, Council file # 22-0560, and have it sent to the President of the City Council and copies to all members of the City Council. Commissioner Vo-Ramirez seconded the motion. Motion was approved.

Public Comment: Glenn Bailey, Jamie York, Garry Fordyce, and Josh Nadel.

Commission Comment: Commission Shaffer and Commission President Lipmen.

VOTE	Mover	Shaffer	Second	Vo-Ramirez
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Motion</b>	<b>Carries</b>			

**12. [8:22 PM] Discussion and Possible Action regarding the Approval of the General Terms of the Proposed City contract with Instrument Audio Service, LLC; Contract on behalf of the**

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**Empowerment Congress Southwest Area Neighborhood Development Council. The amount to be approved is \$23,609.60 a) [Copy of contract](#)**

Office of the City Clerk’s Funding Program Representative: Melvin Cañas, who introduced this item.

ECSWANDC Representative Lonella Enix: Ms. Enix related the need for this to encourage people to come to their neighborhood rather than only going next door to Inglewood. Asked she noted that they are somewhat partnering with Ciclavia. It is this Sunday, July 10<sup>th</sup> at St. Andrews Rec Center at 8701 South St. Andrews Place.

**Action:** Commissioner Shaffer made a motion to APPROVE the professional services agreement between the City of Los Angeles and Instrument Audio Service, LLC for staging, lighting and audio equipment services, along with the three attachments A, B and C, on behalf of the Empowerment Congress Southwest Area Neighborhood Development Council, as linked to this agenda. The amount to be approved is \$23, 609.60. Commissioner Atkinson seconded the motion. Motion was approved.

Public Comment: None.

Commission Comment: Commission President Lipmen, Commissioner Atkinson and Commissioner Shaffer.

VOTE	Mover		Second	
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>
Motion	Carries			

13. [8:36 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Bel Air-Beverly Crest Neighborhood Council. Bel Air-Beverly Crest is requesting to modify their Board structure by:

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1. Increasing the Bel-Air Association-appointed Residential Stakeholder Group Representative seats from one (1) to four (4).
2. Increasing the North of Sunset District's Residential District Representative elected seats from two (2) to three (3).
3. Removal of the Bel Air District's Residential District Representative elected seat of one (1).

The Department recommends that the Board of Neighborhood Commissioners:

**FIND** the Bel Air-Beverly Crest Neighborhood Council's (BABCNC) request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3(c) of the Plan for a Citywide System of Neighborhood Councils.

**APPROVE** the **Board Structure** change to the Bel Air-Beverly Crest Neighborhood Council's bylaws

If the Commission approves the change of bylaws, the Amended Bylaw Language shall be deemed approved and become effective after the 2023 elections. If the Commission rejects the change of bylaws, the Original Bylaw Language shall remain.

[Bel-Air Beverly Crest Neighborhood Council Proposed Bylaws Amendment Packet](#)

D.O.N.E. Representative: Thomas Soong (speaking on behalf of Octaviano Rios, of whom Mr. Soong noted did a great job working with the BABCNC.

Bel Air-Beverly Crest Neighborhood Council Representatives: Travis Longcore and Cathy Wayne.

BABCNC Board President Longcore referred to the language on the agenda and on the form referenced which says if approved, the bylaws become effectively immediately, noting that the board structure changes in terms of representation would take effect at the meeting following the certified results of the next election, when the new board is seated, on the principal that you can't de-seat those who were duly elected. He noted that one of the seats up for public election would not but the current person would serve out the rest of the term. He noted the rest is fine to take effect immediately just not the board structure changes.

BABCNC Bylaws Chair Cathy Wayne noted that there are other minor changes in the bylaws, and asked if they could just limit the changes to take effect after the next election to the board structure changes, to which Commissioner Shaffer assured her that the BONC is taking up tonight is that of the changes to the board structure, nothing else in the bylaws.

**Action:** Commissioner Shaffer moved that the motion on the agenda be **AMENDED** to state that the changes of the amended bylaws language (regarding board structure changes) shall be deemed APPROVED and become effective at the time following the next NC election. The motion was seconded by Commissioner Atkinson. The motion to approve the amendment was approved.

Public Comment: None. (The moderator called on Anthony Searce several times, with no response.)

Commission Comment: Eli Lipmen, Commissioner Vo-Ramirez, Commissioner Shaffer.

Thomas Soong reminded us that we have a board seating policy that all seats will go into effect on July 1<sup>st</sup>.

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VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>
Motion	Carries			

**Action:** Commissioner Shaffer made a motion to APPROVE the change to the Bel Air-Beverly Crest Neighborhood Council’s bylaws (as noted above) and further, upon approving the change of bylaws, the amended bylaws language shall be deemed approved and become effective following the next NC election. Commissioner Atkinson seconded the motion. Motion was approved.

Public Comment: None. (The moderator again called on Anthony Searce several times, with no response.)

Commission Comment: None.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			

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<b>Total</b>	6	0	0	1
<b>Motion</b>	<b>Carries</b>			

**14. [9:02 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Sunland-Tujunga Neighborhood Council. Sunland Tujunga is requesting to modify their Board structure by:**

1. Removing (7) Stakeholder Group Representatives board seats and replacing them with (1) Recording Secretary, (1) Public Safety Representative, (1) Senior Representative, (1) Education Representative and (3) Geographical Representatives.

The Department recommends that the Board of Neighborhood Commissioners:

**FIND** the Sunland-Tujunga Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3(c) of the Plan for a Citywide System of Neighborhood Councils.

**APPROVE** the change to the Sunland-Tujunga Neighborhood Council’s bylaws.

If the Commission approves the change of bylaws, the Amended Bylaw Language shall be deemed approved and become effective immediately. If the Commission rejects the change of bylaws, the Original Bylaw Language shall remain.

[Sunland-Tujunga Neighborhood Council Proposed Bylaws Amendment Packet](#)

D.O.N.E. Representative: Raul Preciado

Sunland-Tujunga Neighborhood Council Representatives: Lydia Grant and Sandy Capps.

Ms. Grant gave background on the request, and asked that the commissioners please have this go into effect at the August meeting so they could handle the two applications that are in process, and nobody would lose their seats; they would fill as people are interested in joining the board. She noted that there will be no change of quorum, which is 11. *(Ms. Grant noted that those two vacancies may also be appointed in July.)*

**Action:** Commissioner Atkinson moved that the Board of Neighborhood Commissioners: **FIND** the Sunland-Tujunga Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3(c) of the Plan for a Citywide System of Neighborhood Councils and **APPROVE** the change to the Sunland-Tujunga Neighborhood Council’s bylaws. If the Commission approves the change of bylaws, the Amended Bylaw Language shall be deemed approved and become effective immediately. If the Commission rejects the change of bylaws, the Original Bylaw Language shall remain. Commissioner Wehbe seconded.

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Public Comment: None at this time.

Commission Comment: Prior to Public Comment, Commission President Lipmen, Commissioner Vo-Ramirez noted that there is a correction on the website that says 2025.

Ms. Grant noted that 2025 is a mistake. She also reminded everyone that she had asked for the changes to go into effect in August 2022; or almost immediately.

**Action:** Commissioner Atkinson made a motion to **amend** the motion above, to include that these bylaws go into effect in August 2022. The amendment motion was seconded by Commissioner Wehbe. Motion was approved.

Commission Comment: Commission President Lipmen

D.O.N.E. Representative Thomas Soong noted that they identified the administrative error and will make that change.

VOTE	Mover	Atkinson	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
<b>Total</b>	6	0	0	1
<b>Motion</b>	<b>Carries</b>			

Public Comment: Glenn Bailey & Cindy Cleghorn gave comment on the amendment that had just been approved.

Glenn Bailey warned that the EmpowerLA page for STNC shows that the seats are good until 2025, and noted that five stakeholder group representative seats will cease to exist if this goes through in August.

Commissioner Comment: Eli Lipmen asked, and Lydia Grant answered his question, so that he understand that they are not displacing anyone.

Commissioner Shaffer related that he looked at the website and saw what Glenn was speaking about, noting that there are 7 reps that will disappear and will be replaced. Once those other position positions become open, the

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people who are stakeholder reps, that position no longer exist, those five people will have to come back and say Hi, I'd like to be appointed to one of those new seats. So, that would be of concern.

He is not sure that is what they are looking to do. If they remove 7 reps, 5 people's seats are gone... If that's what they want to do, and it becomes effective immediately; otherwise, if we put to the next election... those positions no longer exist. Those 5 people lose those place on the board; otherwise, if we put it to the next election, if those five people remain, they can be appointed until then but it is up to them if they want to lose those five members and let anyone in to be appointed.

Commissioner Shaffer is saying that we need clarification from them that they understand that those 5 people, the minute we say yes, are out of a job and they have a number of open positions on their board that have to be filled by appointment. Those five people may say I'd like to be appointed or they may get 25 people saying that, and they'd have to choose amongst those people.

Lydia noted that she doesn't want to lose anybody, and asked to change this – She asked and Shaffer would say it should not go into effect until the next election.

**Action:** Motion to **reconsider** the vote on the amendment was moved by Shaffer and seconded by Atkinson. If that passes, then we vote again on the last amendment. Motion to reconsider was approved.

Public Comment: None. / Commission Comment: None.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6	0	0	1
Motion	Carries			

**Action:** Commissioner Atkinson **withdrew her motion to amend.** Commissioner Wehbe accepted this.

**Action: New amendment** that these bylaws go into effect for the next election was moved by Commissioner Shaffer and seconded by Commissioner Atkinson. The amendment was approved.

Public Comment: None. / Commission Comment: None.

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VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6	0	0	1
Motion	Carries			

**Action:** Commissioner Shaffer moved to APPROVE change to the STNC bylaws, to become effective at the time of the next NC election. The motion seconded by Commissioner Atkinson. The motion was approved.

Public Comment: None. / Commission Comment: None.

VOTE	Mover	Shaffer	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
Total	6	0	0	1
Motion	Carries			



**15. Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the North Hills East Neighborhood Council. North Hills East is requesting to modify their Board structure by:**

- 1. Removing 1 Youth Community Stakeholder Representative, and
- 2. Removing 1 At-Large Stakeholder Representative

**FIND** the North Hills East Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3(c) of the Plan for a Citywide System of Neighborhood Councils.

**APPROVE** the change to the North Hills East Neighborhood Council’s bylaws.

If the Commission approves the change of bylaws, the Amended Bylaw Language shall be deemed approved and become effective immediately. If the Commission rejects the change of bylaws, the Original Bylaw Language shall remain.

[North Hills East Neighborhood Council Proposed Bylaws Amendment Packet](#)

**Action:** Commissioner Vo-Ramirez made a motion to APPROVE the changes to the North Hills East Neighborhood Council’s bylaws (as noted above); Bylaws shall be deemed approved and effective immediately. Commissioner Shaffer seconded the motion. Motion was approved.

D.O.N.E. Representative: Freddy Cupen Ames and Thomas Soong

North Hills East Neighborhood Council Representative: Carmen Marand

Public Comment: None.

Commission Comment: Commission President Eli Lipmen, Commissioner Wehbe, Commissioner Vo-Ramirez.

Tom Soong noted that aside from the youth seat, the age to run for all seats is 18; eligibility to vote is 16. The board currently has one youth seat, ages 14-17. They want to eliminate that. Freddy noted in his report he added a paragraph with a recommendation if the commission couldn’t move forward with elimination of the youth seat, they could make a recommendation if not filled in 90 days, it could revert to an at large seat.

VOTE	Mover	Vo-Ramirez	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent

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Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz				X
Wehbe	X			
Regalado	X			
Vo-Ramirez	X			
<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Motion</b>	<b>Carries</b>			

**16. General Manager’s Report.**

- a. Department Administration, Neighborhood Council engagement, civic leadership, innovation, policy and government, staffing and budget, and exhaustive efforts

D.O.N.E. Representative: General Manager Rachel Beltran

City Attorney: Elise Ruden

Public Comment: Josh Nadel, Jennifer Goodie, Lee, Jamie York, Sharon Brewer, Michelle D. Gallagher.

Commission Comment: Commission President Lipmen, Commissioner Shaffer, Commissioner Regalado.

**17. Commission Business** - Comment from Commissioners on matters within the Board’s subject matter jurisdiction.

- a. Brief announcements on Commissioners’ own activities.
- b. Requests for future agenda items.

**This item was deferred due to time constraints.**

Commissioner Lipmen adjourned the meeting at 10:54 PM, noting his appreciation for those who stayed late, including but not limited to staff.

**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)** *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and [subscribe](#) through the City’s Early Notification System Subscription page to receive the Commission’s agendas via email.)*

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- Regular Meeting on Monday, July 18, 2022 at 1:00 p.m.  
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Tuesday, August 2, 2022 at 6:00 p.m.  
<https://us02web.zoom.us/j/82041875556>

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).