

CITY OF LOS ANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

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BOARD OF NEIGHBORHOOD COMMISSIONERS

REGULAR MEETING MINUTES – APPROVED

Tuesday, January 3, 2023 at 6:00 PM

Zoom Meeting Online or By Telephone

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

Then Enter This Webinar ID: 820 4187 5556 and Press #

You can also join the meeting online by clicking on this link to join the webinar:

<https://us02web.zoom.us/j/82041875556>

Or you can join the webinar by entering Webinar ID 820 4187 5556 into the “Join a Meeting” field when online.

The latest version of Zoom must be installed if you would like to make public comments using your computer.

The following are links to information widely distributed to the Neighborhood Council System:

- [Neighborhood Council Monthly Updates](#)
- [Neighborhood Council Newsletters](#)
- [Community Impact Statements filed with this Commission](#)
- [2022 Legislative Reports to Neighborhood Councils](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial *9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

Neighborhood Council Community Impact Statements and Resolutions Pursuant to Los Angeles Administrative Code Section 22.819, a Neighborhood Council may take a formal position on a matter by way of a Community Impact Statement (CIS) or written resolution. If the Neighborhood Council would like to be heard on its CIS or resolution at a Commission meeting, the Neighborhood Council representative must provide the Commission with a copy of the CIS or Resolution sufficiently in advance for review, possible inclusion on the agenda, and posting on the Commission's website.

If the CIS or Resolution pertains to a matter *listed on the Commission's agenda*, during the time the matter is heard, the designated Neighborhood Council representative will have an opportunity to present the

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Neighborhood Council’s formal position. In the Chair's discretion, the Neighborhood Council representative may be asked to have a seat at the table (or equivalent for a virtual meeting) typically reserved for City staff and may provide the Neighborhood Council representative more time than allotted to members of the general public. If the CIS or Resolution pertains to a matter *not listed on the agenda*, the designated Neighborhood Council Representative may speak during General Public Comments.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

Telecommunication Relay Services Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to-Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

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1. **[6:06 PM] Introduction.** Commission Vice President Atkinson opened the meeting in the absence of Commission President Regalado, who was under the weather.
2. **[6:15 PM] Call to Order and Commission Roll Call.**

Commissioner	Present	Absent
Commission Vice President Atkinson	X	
Regalado		X
Shaffer	X	
Valdivia		X
Wehbe	X	
Darret-Quiroz	X	

3. **[6:17 PM] Approval of the Minutes of the Meeting for [12/19/22](#)**

Action: Commissioner Wehbe made a motion to approve the Meeting Minutes of 12/19/2022. Commissioner Shaffer seconded the motion and provided two corrections: 1) in the heading, Commissioner Darret-Quiroz is not listed and should be, and 2) in the Roll Call, where she was not listed as being absent, that would be incorrect with regard to the Commission’s status on that particular meeting. Commissioner Wehbe moved to accept the minutes as corrected; Commissioner Shaffer seconded that motion. Following public comment it was noted that there was also a correction in Section 10 which says Budget Advocate “Joann” Goodie and should say “Jennifer” Goodie. Motion to accept the minutes as corrected was moved by Wehbe, seconded by Shaffer, and was approved as corrected.

Public Comment: Jennifer Goodie. / Commission Comment: None.

VOTE	Mover	Wehbe	Second	Shaffer
Commissioner	Ayes	Nays	Abstain	Absent
Commission Vice President Atkinson	X			
Regalado				X
Shaffer	X			
Valdivia				X
Wehbe	X			
Darret-Quiroz	X			
Total	4	0	0	2
Motion	Carries			

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- 4. [6:22 PM] Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None. / Commission Comment: None.

- 5. [6:23 PM] General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. No individual speaker will be allowed more than two minutes. If a Neighborhood Council has submitted a Neighborhood Council Resolution or Community Impact Statement on a matter that is not listed on this agenda, the designated Neighborhood Council Representative may speak during General Public Comments.

Public Comment: Glenn Bailey, and Call-in User_1 aka Stakeholder. / Commission Comment: None.

- 6. [6:27 PM] Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)].** Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council board and committee members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

Action: Commissioner Shaffer made a motion to move findings to Continue Teleconference Meetings Pursuant to AB 361. [Government Code Section 54953(e)(3)]. Commissioner Wehbe seconded. Motion was approved.

Public Comment: Garry Fordyce, Glenn Bailey. / Commission Comment: Commissioner Shaffer, Commission Vice President Atkinson.

VOTE	Mover	Shaffer	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Regalado				X
Shaffer	X			
Valdivia				X
Wehbe	X			
Darret-Quiroz	X			
Total	4	0	0	2
Motion	Carries			

7. [6:37 PM] General Manager’s Verbal Report.

Department Administration, Neighborhood Council engagement, civic leadership, innovation, policy and government, staffing, awareness and engagement, EmpowerLA Virtual Governance (EVG) Hybrid Working group, budget, City policies, and exhaustive efforts.

D.O.N.E. Representative: General Manager Raquel Beltran.

GM Beltran began her report by providing introductions on new hires, as follows:

Blair Benmoin, the Department’s new Executive Administrative Assistant. Blair Benmoin said hello.

Alfonso Manzo is the new Inclusive Engagement Advocate (IEA), under the supervision of Angie Aramayo. Alfonso shared a few thoughts.

Henry Lo is filling a management analyst position and will be overseeing Personnel & Human Resources. Henry answered some questions by GM Beltran as to his efforts.

GM Raquel Beltran introduced Mario Gomez, under agenda item #9; however, he had left the meeting.

GM Beltran noted that they are still hiring a Commission Executive Assistant who will work under Thomas Soong, who is on vacation this week.

General Manager Beltran provided detailed comments and updates on a variety of items, including but not limited to several council files that they have or are in the process of doing reports on:

Council File # 22-1070, “Neighborhood Council Meetings / EmpowerLA Virtual Governance (EVG) System / In-Person / Emergency Declarations” asks for a report on issues associated with Empowered Virtual Governance, and noted that they have sent a list of questions to the City Attorney’s office, including getting confirmation the timing of the lifting of the City’s Declaration of Emergency related to COVID and the Governor’s, and whether in-person meeting starts February 1st or March 1st. GM Beltran noted that they folded in recommendations for the Mayor’s consideration as to proposing amendments to the Brown Act. Some include asking that the State give the City Council the authority to make certain level decisions as to the Brown Act for NCs, to consider exemptions, at least exempting NC committees from returning in person, and allowing NCs to meet virtually only for committees. She noted that the committees are not ready, for one reason, their physical locations cannot be inspected, and that the City Clerk’s part of the process has yet to be taken into consideration. She noted that hybrid meetings would follow very restricted terms that AB 2449 allows as to hybrid meetings, and that they have begun to have conversations with City vendors to provide technical support, as to logistics, quotes, folded into their report for CF# 22-1070. They are seeking financial support, resources from the City Council to administer hybrid meetings for the 14 neighborhood councils, and are exploring what is in the Brown Act as to a phone line available for public comment, as an option as a 3rd way to hold meetings in person, hybrid or in person with telephone call-ins.

GM Beltran noted that the report for **Council File # 11-1020-S3** “Neighborhood Council Funding Program / Budget Advocates / Term Substitution / Budget Advocacy / Los Angeles Administrative Code / Amendment” related to the ordinance amendment returning the language from Budget Advocates to Budget Advocacy, has been written and uploaded to the council file for comment.

She noted that the report is complete for **Council File # 20-0990** “Diversity, Equity and Inclusion Training / Anti-Bias Training / Los Angeles Neighborhood Council Members” that speaks to mandatory training, mandating that anti-bias training be available to city employees, and noted that would be a mandatory training if approved.

GM Beltran related that as to Awareness & Engagement regarding elections, they have finished securing a contract with KPCC who will begin to run radio ads today, and starting tomorrow, radio ads on KJLA. They’ll run for a couple weeks intermittently. Last week Channel 35 uploaded a recording that they did at This Week LA. Go to the website and share the material to promote the NC system. The General Manager provided a variety of data updates. She is making herself available to attend NC meetings.

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Commission Comment: Commissioner Shaffer, Commissioner Darret-Quiroz, Commission Vice President Atkinson.

Public Comment: Jennifer Goodie, Kay Hartman, and Glenn Bailey.

8. [7:30 PM] Verbal Update on Code of Conduct Ad-Hoc Committee

Commission Comment: Commissioner Shaffer and Commissioner Wehbe.

Public Comment: None.

9. Commission Business Comment from Commissioners on matters within the Board’s subject matter jurisdiction.

- a. Brief announcements on Commissioners’ own activities.
- b. Requests for future agenda items.
- c. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: Sharon Brewer and Glenn Bailey.

Commission Comment: Commissioner Shaffer.

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City’s Early Notification System Subscription page to receive the Commission’s agendas via email.)*

Adjournment: Commission Vice President Atkinson adjourned the meeting at 7:41 PM.

- Special Meeting on Tuesday, January 17, **2023** at 1:00 p.m.
<https://us02web.zoom.us/j/82041875556>
- **Regular** Meeting on Tuesday, February 7, **2023** at 6:00 p.m.
<https://us02web.zoom.us/j/82041875556>

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board’s determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the

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time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.