

CITY OF LOS ANGELES

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BOARD OF NEIGHBORHOOD COMMISSIONERS

SPECIAL MEETING MINUTES - APPROVED

Monday, June 6, 2022 at 6:00 PM

Zoom Meeting Online or By Telephone

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:

(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

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You can also join the meeting online by clicking on this link to join the webinar:

<https://us02web.zoom.us/j/82041875556>

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The latest version of Zoom must be installed if you would like to make public comments using your computer.

The following are links to information widely distributed to the Neighborhood Council System:

- [Neighborhood Council Monthly Profiles](#)
- [Neighborhood Council Newsletters](#)
- [Community Impact Statements](#)
- [Code of Conduct Supporting Materials](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial *9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

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The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street.

The Agenda and report(s) related to an agenda item will be available for review at www.Empowerla.org.

Telecommunication Relay Services Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

1. **[6:10 PM] Introduction.**
2. **[6:13 PM] Call to Order and Commission Roll Call.**

Commissioner	Present	Absent
Atkinson	X	
Lipmen	X	
Shaffer	X	
Darett-Quiroz	X	
Wehbe	X	
Regalado	X	
Vo-Ramirez		X

3. **[6:13 PM] Approval of the Minutes of the Meeting 5/16/2022**

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https://empowerla.org/wp-content/uploads/2022/06/Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-5.16.2022_DRAFT.docx.pdf

Action: Commissioner Atkinson made a motion to approve the Meeting Minutes of 5/16/2022. Commissioner Darrett-Quiroz seconded the motion. Motion was approved.

Public Comment: None / Commission Comment: None

VOTE	Mover	Atkinson	Second	Darrett-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez				X
Total	6	0	0	1
Motion	Carried			

4. **[6:16 PM] Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Public Comment: None / Commission Comment: None

5. **[6:18 PM] General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. No individual speaker will be allowed more than two minutes.

Public Comment: Gina Fields, Josh Nadel, Glenn Bailey, Kay Hartman, Sharon Brewer.

Commission Comment: *Commission President Lipmen turned attention to #8 as there was a 7:00 PM BA meeting.*

6. **[6:47 PM] Discussion with Neighborhood Council (NC) representatives regarding Community Impact Statements.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners. [Community Impact Statements](#)

Public Comment: None / Commission Comment None

7. **[6:48 PM] Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)].** Determination in accordance with AB 361 [Government Code Section 54953(e)(3)]

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that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council board and committee members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.

Action: Commissioner Shaffer made a motion to move findings to Continue Teleconference Meetings Pursuant to AB 361. [Government Code Section 54953(e)]. Commissioner Regalado seconded. Motion was approved.

Public Comment: Gary Fordyce, Josh Nadel

Commission Comment: None

VOTE	Mover	Shaffer	Second	Regalado
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez				X
Total	6	0	0	1
Motion	Carried			

8. [6:30 PM] Verbal Updates Regarding Neighborhood Council Budget Advocacy. Reports on neighborhood council budget outreach and advocacy efforts.

- a. Neighborhood Council Budget Advocates: **Jennifer Goodie, Budget Advocate Co-Chair**, noted that **Budget Day is June 18th, 9:30 a.m.** Visit www.budgetadvocates.org to register. Regional breakout sessions follow plenary sessions. This year the info was given to the committee by region and topic and they plan to do that again next year. For the next two-year term elections, each region elects three (3) Budget Advocates, as voted by Budget Reps or Chair of the NC if the Reps are not there. She noted that they haven't solicited funds during virtual meeting times, and would like to receive funds again for next year, in anticipation of in-person meetings. She spoke in opposition to Council File #11-1020-S3, for groups such as the BAs and urged NCs to write CISs in opposition. **Glenn Bailey Budget Advocates Co-Chair**, noted that registration for Budget Day, it is through Eventbrite. Email Budget Advocates at labudgetadvocates@gmail.com
- b. Budget Tribunes: **Josh Nadel, Budget Tribunes Representative**, spoke on CF #11-1020-S3, surprised that anyone would be opposed to this. They are looking for ways to better engage with the public.

Public Comment: Jamie York

Commission Comment: None [*Attention was directed back to Item #6.*]

9. [6:54 PM] Verbal updates regarding the 2023 Neighborhood Council Elections

a. Representatives from the Office of the City Clerk's Election Division.

Office of The City Clerk's Election Division Representative: Michael Lektorich, Election Administrator with the office of the City Clerk gave report. Some comments include that they are preparing the 2023 NC election cycle; Candidate Filing period remains 45 days; submit online or paper applications; portal will be available 24/7 during application period. For hybrid election model, they received multiple requests to change the order of the regions. The WLA and Harbor regions will be held first. Voters have 30 days to request a vote by mail (VBM) ballot. Worksheet to provide preferences was emailed to all board members on May 13th. The election worksheet is due August 1st. If not returned by then, the City Clerk will use the poll hours, polling place and translation request of the prior election.

Commission Comment: Commission President Lipmen, Commissioner Shaffer

D.O.N.E. Representative: General Manager Raquel Beltran

Public Comment: Cindy Cleghorn, Josh Nadel, Jamie York, Doug Epperhart

10. [7:22 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Harbor Gateway South Neighborhood Council. Harbor Gateway South is requesting to modify their Board structure by:

Eliminating the following: Area Stakeholder Seats - 2 seats

Adding the following: At-Large Stakeholder Seats (exclusive of Community Interest Stakeholders) - 1 seat
At-Large Stakeholder Seats (open to all) - 1 seat

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Harbor Gateway South Neighborhood Council's request to change their Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the change to the Harbor Gateway South Neighborhood Council's bylaws.

[Harbor Gateway South Neighborhood Council Proposed Bylaws Amendment Packet](#)

D.O.N.E. Representative Mario Hernandez, Thomas Soong

Harbor Gateway South NC Representative: Celia Alcala

Commission Comment: Commissioner Schaffer, Commission President Lipmen

Public Comment: None.

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Action: Commissioner Darret-Quiroz made a motion to APPROVE the change to the Harbor Gateway South Neighborhood Council bylaws (as above); Commissioner Wehbe seconded the motion. Motion was approved.

VOTE	Mover	Darett-Quiroz	Second	Wehbe
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez				X
Total	6	0	0	1
Motion	Carried			

11. [7:31 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Harbor City Neighborhood Council. Harbor City is requesting to modify their Board structure by:

Reducing board size from thirteen (13) seats to ten (10) seats by eliminating 4 At-Large Stakeholder seats. **[One Community Interest Stakeholder seat would be added, as appointed by the Board.]**

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Harbor City Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the change to the Harbor City Neighborhood Council’s bylaws.

[Harbor City Neighborhood Council Proposed Bylaws Amendment Packet](#)

D.O.N.E. Representative: Mario Hernandez, Thomas Soong

Public Comment: None

Commission Comment: Commissioner Shaffer, Commission President Lipmen, Commissioner Darret-Quiroz, Commissioner Atkinson:

Harbor City NC Representative: Jennifer Corral

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Deputy City Attorney:: Elise Ruden

D.O.N.E. Representative: General Manager Raquel Beltran

Action: Commissioner Daret-Quiroz made a motion to APPROVE the change to the Harbor City Neighborhood Council’s bylaws (as above), Commissioner Atkinson seconded and moved the findings. Motion was approved.

VOTE	Mover	Darett-Quiroz	Second	Atkinson
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez				X
Total	6	0	0	1
Motion	Carried			

12. [8:05 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Pacoima Neighborhood Council. Pacoima is requesting to modify their Board structure by:

Eliminating the following: 1 Community Organization Representative Seat
 1 Faith Based Organizational Representative Seat
 1 School Representative Seat

Adding the following: 3 At-Large Representative Seat

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Pacoima Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the change to the Pacoima Neighborhood Council’s bylaws.

[Pacoima Neighborhood Council Proposed Bylaws Amendment Packet](#)

D.O.N.E. Representatives: Raul Preciado, Thomas Soong

Pacoima Neighborhood Council Representative: Charles Nelson

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Public Comment: None

Commission Comment: Commissioner Shaffer, Commission President Lipmen

Action: Commissioner Shaffer moved that we FIND that with the amendment, the qualifications to run for the 4 At-Large Seat will be “open to stakeholders who live, work or own real property in the NC and are at least 18 years of age”, the Pacoima Neighborhood Council’s request to change their Board structure is consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and, that with the amendment, we APPROVE the change to the Pacoima Neighborhood Council’s bylaws; Commissioner Darett-Quiroz seconded the motion. Motion was approved.

VOTE	Mover	Shaffer	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez				X
Total	6	0	0	1
Motion	Carried			

13. [8:23 PM] Discussion and Possible Action on Bylaws Amendment and Board Structure Change for the Boyle Heights Neighborhood Council. Boyle Heights is requesting to modify their Board structure by:

Adding the following: 1 Youth Seat

The Department recommends that the Board of Neighborhood Commissioners:

FIND the Boyle Heights Neighborhood Council’s request to change their Board structure consistent with the principles governing a Certified Neighborhood Council’s purpose and operations per Article VI, Section 3c of the Plan for a Citywide System of Neighborhood Councils; and

APPROVE the change to the Boyle Heights Neighborhood Council’s bylaws.

[Boyle Heights Neighborhood Council Proposed Bylaws Amendment Packet](#)

D.O.N.E. Representative: Joel Gonzalez, Thomas Soong

Boyle Heights Neighborhood Council Representative: David Pugo

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Commission Comment: Commission Wehbe, Commission President Lipmen.

Public Comment: None.

Action: Commissioner Wehbe made a motion to APPROVE the change to the Boyle Heights Neighborhood Council’s bylaws (as noted above); Commissioner Darett-Quiroz seconded the motion. Motion was approved.

VOTE	Mover	Wehbe	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			
Regalado	X			
Vo-Ramirez				X
Total	6			1
Motion	Carries			

14. [8:31 PM] Discussion and Possible Action on submission of a letter to City Council on the Municipal Lobbying Ordinance Council file is 22-0560. Link here:

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-0560>

Public Comment: Jamie York, Jennifer Goodie, Glenn Bailey, Kay Hartman, Gary Fordyce.

Commission Comment: Commission President Lipmen, Commissioner Atkinson, Commissioner Darett-Quiroz.

Action: Commissioner Atkinson moved to APPROVE the submission of our letter as is with the addition of the amendment that we make sure that lobbyists also identify themselves at council meetings and committee meetings for transparency sake to allow the public to be aware. The motion was seconded by Commissioner Darret-Quiroz. Motion was approved.

VOTE	Mover	Atkinson	Second	Darett-Quiroz
Commissioner	Ayes	Nays	Abstain	Absent
Atkinson	X			
Lipmen	X			
Shaffer	X			
Darett-Quiroz	X			
Wehbe	X			

Regalado	X			
Vo-Ramirez				X
Total	6	0	0	1
Motion	Carries			

15. [8:51 PM] General Manager’s Report.

- a. Department Administration, Neighborhood Council engagement, civic leadership, innovation, policy and government, staffing and budget, and exhaustive efforts

D.O.N.E. Representative: General Manager Raquel Beltran noted that this day was the commemoration of D-Day in global history, when Los Angeles is hosting the Summit of the Americas. She noted being proud of the Mayor for the presentation of the Juneteenth event, noting it is significant that we give recognition to populations who have had challenging experiences in the US, and the City recognizing Juneteenth connecting that to other work on diversity and equity.

GM Beltran introduced Anne-Marie Holman, the Director of Communications at DONE, Angie Aramayo, who started today with the Department, having come from the Mayor’s office, and previous was a NC member, who will be the Director of Awareness and Engagement, as well as Jennifer Ornellas, Social Equity Engagement Geodata Scholar, in a summer internship with Mayor Garcetti’s Office of Management of Budget and Innovation.

Ms. Ornellas spoke briefly on the work she is doing as to hate crimes surrounding synagogues and putting that together with data project.

Ms. Holman thanked everyone, and looks forward to serving in her new role.

Ms. Aramayo thanked everyone, noting that she looks forward to working with all of us.

[Attention was next turned to item “c”.]

- b. Presentation on the de-certification process of neighborhood councils and board seats. Link here: https://drive.google.com/file/d/1kB1zIhuBb0isTif4HbX_YsZ-Md_K56Z1/view?usp=sharing

D.O.N.E. Representative: General Manager Raquel Beltran noted that this is part of the series of information to the Commission. She discussed the regulations associated with decertification, noting that the presentation was an overview. She mentioned that a companion training, a workplace equity policy training, will be in the portal by the end of June. It is a new requirement, to be completed by the end of August or September 1st; a short 30-minute training.

- c. Verbal update regarding the EVG-H Work Group

D.O.N.E. Representative: General Manager Raquel Beltran

[Attention was turned to item “b”.]

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Commission Comment: Commission President Lipmen, Commissioner Shaffer

Public Comment: Jennifer Goodie, Jon Liberman, Liz, Glenn Bailey, Sharon Brewer.

16. [9:42 PM] Discussion and Possible Action to Make Recommendations to City Council Regarding [AB 1944 \(Lee & C. Garcia\)](#) and/or [AB 2449 \(Rubio\)](#), Proposed Amendments to the Brown Act - AB1944 [Bill analysis as recently amended](#); AB2449 Bill [analysis as recently amended](#).

Commission President Lipmen

Representative: Josh Nadel

Commission Comment: Commissioner Regalado, Commission President Lipmen

Public Comment: Glenn Bailey, Liz Amsden, Lee Blumenthal

17. [10:03 PM] Commission Business - Comment from Commissioners on matters within the Board's subject matter jurisdiction.

- a. Brief announcements on Commissioners' own activities.
- b. Requests for future agenda items.
- c. Ask staff to research issues and report back to the Commission at a future time.

Public Comment: Lee Blumenfeld, Sharon Brewer

Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY) *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at www.lacity.org to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

Meeting adjourned at 10:11pm by Commission President Lipmen at 10:11pm to return on 06/20/2022.

- Regular Meeting on Monday, May 16, 2022 at 1:00 p.m.
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Tuesday, June 7, 2022 at 6:00 p.m - **Canceled**
<https://us02web.zoom.us/j/82041875556>

FINALIZATION OF BOARD ACTION:

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

EXHAUSTION OF ADMINISTRATIVE REMEDIES:

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

RECONSIDERATION:

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20th Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: Commission@EmpowerLA.org.